

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, October 25, 2017 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Shirley Kitchen, Mary Reak, Eugene Wurtz

Absent: Ken Neumann

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Eugene Wurtz to approve the agenda. The motion was seconded by Mary Reak. Motion carried.

Motion was made by Shirley Kitchen and seconded by Mary Reak to approve the minutes of the September 27, 2017 meeting and October 18, 2017. Motion carried.

Public Forum- None

Communications- None

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Mary Reak to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. The board reviewed HUD check number 1852. A Motion was made Eugene Wurtz and seconded by Mary Reak to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period October 2017.

Theresa	12-11	Burnett	12-11	Iron Ridge	8-7	Waupun	48-46
Ashippun	12-12	Lowell	12-12	Juneau	15-15	Oak Gove	24-23
Reeseville	14-14	Hustisford	14-14	Beaver Dam	17-15		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 125+ 2 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Apartment Remodel & Regular Maintenance. Gutters in Horicon. Unit in Beaver Dam is done and tenant is transferring back. Getting ready for winter. Confirming snow. Water leak in bldg.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report

Management- increased part time employee hours.

Old Business:

- A. none

New Business:

- A. A motion was made by Mary Reak to approve the SVA Engagement letter for OGLLC. The motion was seconded Shirley Kitchen. Motion carried.
- B. A motion was made by Shirley Kitchen to approve the HUD Fair Market Rents/2018 HCV Payment Standards as presented. The motion was seconded Eugene Wurtz. Motion carried.
- C. Office Copier replacement- discussion held
- D. A motion was made by Eugene Wurtz to approve the 5 year lease agreement with Pitney Bowes for the postage meter. The motion was seconded Mary Reak. Motion carried.
- E. Washer/dryer rental-tabled

The next meeting of the Dodge County Housing Authority is scheduled November 22, 2017 at 8:30 a.m.

A motion was made by Mary Reak to adjourn. The motion was seconded by Eugene Wurtz. Motion carried.

Meeting adjourned at 9:50 a.m.

Glenn Stousland, Chairperson

Donna Braun, Executive Director

DODGE COUNTY HOUSING AUTHORITY

491 East Center Street

Juneau, WI 53039

Office 920-386-2866

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OCCUPANCY REPORT—Rural Development

October 1, 2017	Move-Outs/Move Ins	November 1, 2017
<u>Dodge 1</u>		
Theresa 12-11		Theresa 12-11
Ashippun 12-12		Ashippun 12-12
Reeseville 14-14		Reeseville 14-14
Burnett 12-11		Burnett 12-11
Hustisford 14-14		Hustisford 14-14
Lowell 12-12	1 M/O	Lowell 12-11
Iron Ridge 8-7	1 M/I	Iron Ridge 8-8
Juneau 15-15		Juneau 15-15
Beaver Dam 17-15		Beaver Dam 17-15
Total Vacancies 116 -111		Total Vacancies 116 - 111
Percent Vacancy 4.3%		Percent Vacancy 4.3%
<u>Dodge 6</u>		
Waupun 48- 46	1 transfer	Waupun 48-46
Total Vacancies 48-2	1 M/I, 1 M/O	48 – 2
Percent Vacancy 4.2%		Percent Vacancy 4.2%
<u>Dodge 8/OGLLC</u>		
Oak Grove 24 –23	1 M/I	Oak Grove 24-24
Percent Vacancy 4.5%		Percent Vacancy 0%
All Units 188 /180 5%		All Units 188/181 4.3%

HUD HOUSING CHOICE VOUCHER PROGRAM

October 1, 2017

Total program participants paid by Dodge County 125 + 2 port out = 127 total

November 1, 2017

Less 0 household removed
Less 1 households voluntarily off
Less 1 port out absorbed
Less 0 voucher searching
Added 0 Port In absorbed
Added 11 New
Added 0 voucher searching back on program
Program Participants in Dodge County 134
Paying for port out 3
Total program participants we are paying for 137
Current program participants searching 0
Current Vouchers Issued 14
Waiting List / with local preference, and not very low 2335/2574

Prepared – November 17, 2017